

Date of meeting Monday, 11th November, 2019
Time 7.00 pm
Venue Lancaster Buildings, - Ironmarket, Newcastle, Staffs
Contact Geoff Durham



**NEWCASTLE
UNDER LYME**

BOROUGH COUNCIL

Castle House
Barracks Road
Newcastle-under-Lyme
Staffordshire
ST5 1BL

Audit and Standards Committee

AGENDA

PART 1 – OPEN AGENDA

- 1 APOLOGIES**
- 2 MINUTES OF PREVIOUS MEETINGS** (Pages 3 - 8)
To consider the minutes of the previous meeting(s).
- 3 DECLARATIONS OF INTEREST**
To receive Declarations of Interest from Members on items included in the agenda
- 4 REVIEW AND UPDATE OF RESPONSIBILITIES OF THE COUNCIL, ITS COMMITTEES AND SUB-COMMITTEES** (Pages 9 - 18)
- 5 HEALTH AND SAFETY SIX MONTH REPORT - 2019-20** (Pages 19 - 26)
- 6 LOCAL GOVERNMENT ETHICAL STANDARDS - REVIEW BY COMMITTEE ON STANDARDS IN PUBLIC LIFE** (Pages 27 - 44)
- 7 CORPORATE RISK MANAGEMENT REPORT Q2** (Pages 45 - 62)
- 8 TREASURY MANAGEMENT HALF YEARLY REPORT** (Pages 63 - 70)
- 9 INTERNAL AUDIT PROGRESS REPORT - QUARTER TWO - JULY TO SEPT, 2019** (Pages 71 - 78)
- 10 URGENT BUSINESS**
To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

Members: Councillors P Waring (Chair), K.Owen (Vice-Chair), S. Dymond, S. Pickup, M. Stubbs, G. Burnett and B. Panter

Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

SUBSTITUTE MEMBER SCHEME (Appendix 9, Section 4 of Constitution)

The Constitution provides for the appointment of Substitute members to attend Committees. The named Substitutes for this meeting are listed below:-

Substitute Members:	M. Holland	K. Robinson
	Hutton	G Williams
	A. Parker	B. Proctor

If you are unable to attend this meeting and wish to appoint a Substitute to attend in your place you need go:

- Identify a Substitute member from the list above who is able to attend on your behalf
- Notify the Chairman of the Committee (at least 24 hours before the meeting is due to take place) NB Only 2 Substitutes per political group are allowed for each meeting and your Chairman will advise you on whether that number has been reached

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

NOTE: THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY THROUGH THE FIRE EXIT DOORS.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE FRONT OF THE BUILDING BY THE STATUE OF QUEEN VICTORIA. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.